


Application Lesson Plan

Together towards the future



GROUP:	DATE:	TIME:	No. OF STUDENTS: Level: intermediate
Aims of the lesson: To introduce and explain of how to write a letter of application			
Objectives: Students should use their knowledge for writing formal letters, practising of a reading skill 'reading for specific information', learning of a 'set of phrases for formal letters and letters application.			
Materials/Textbook: Student's book Matunna Solutions Intermediate			
Timing	Teacher's activity	Students' activity	
5 min	Write 'job application' on the board. Ask students what they remember about writing formal letters.	Student's own answers	
5 min	Q: How do you start a formal letter? Q: How do you end it? Q: Where do you write a date?	Students answer individually.	
5 min	Ex.1: Focus on the questions and ask students to read the text quickly to answer them.	Students read the text quickly to answer the questions.	
5 min	Ex.2: Ask students to do the exercise individually. Check the answers with the class.	Students answer individually and compare their answers.	
5 min	Ex.3: Draw students' attention to the writing tip and ask them to find the formal expressions in the letter. Check the answers.	Students find the formal expressions and write them down.	
10 min	Ex.4: Ask students what positive personal qualities they know. Write them on the board. Ask students which of them are most suitable when applying for a job as a hotel receptionist.	Students make pairs and write down qualities that are most suitable when applying for a job as a hotel receptionist than compare their answers with the class.	
10 min	Ex.5: Set as homework. Students write a formal letter of application. Tell students they can invent the qualities and work experience. Go through the instructions. Remind them to follow the suggested plan. Remind again the rules for writing a formal letter.	Students write a plan for the formal letter and finish the exercise as homework.	

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Lesson Plan Wikipedia

A lesson plan is a teacher's detailed description of the course of instruction or learning trajectory for a lesson. A daily lesson plan is developed by a teacher to guide class learning. Details will vary depending on the preference of the teacher, subject being covered, and the needs of the students. There may be requirements mandated by the school system regarding the plan.

Lesson Plan Tool UEN

Lesson Plan Tool - Educators can use the UEN Lesson Plan Tool to create their own lessonplans online. Lesson Plans can be easily shared with others.

Scratch Lesson Plan

This lesson plan has been fully revised in September 2009 and is being used to help structure classes in several primary schools in Sussex in the south of England.

What Is Application Software? Definition, Examples Amp Types

What is computer application software, and how does it differ from other categories of software? This lesson introduces you to some examples of application software and how they are used. 2014-10-07

Guided Reading Lesson Plan Template By Kindergarten Is

This is a sample lesson plan template that I use for Guided Reading plans. It is very easy to use. Simply print make copies. Fill in the weekly information for each group check off the skills that you want to cover that week.

Daily Lesson Plan Template Teachers Printables

Teachers who plan their lessons by the day can make use of this form, which includes space for an outline, list of teaching aids needed and

other details. Free to download and print

Computer Lesson Plans And Links

Lesson Plans/Activities Word Processing. FGCU Word 2007 Tutorial
<http://www.fgcu.edu/support/office2007/Word/index.asp>. Microsoft Word
XP/2003 Tutorial

What Is A Dragonfly? SIOP Lesson Plan

â€¢ Gather students on the floor in front of the easel containing a piece of chart paper. Divide the paper into four quadrants to create a Four Corners

Elementary Music Lesson Plan Template By David Row At Make

This lesson plan template gives each teacher the chance to plan out their lessons in a systematic way and is easy for administrators to understand. The lesson plan template is editable so that you can customize it for anything you need. Use this template to keep track of what you're teaching, the ...